



## **SAINT ROSE** **CATHOLIC SCHOOL**

### **Middle School Handbook 2023 - 2024**

#### **Grading**

St. Rose Catholic School follows the grading guidelines set by the Diocese of Monterey.

A: 96.5 - 100%
A-: 93.5 - 96.49%
B+: 89.5 - 93.49%
B: 85.5 - 89.49%
B-: 82.5 - 85.49%
C+: 78.5 - 82.49%
C: 73.5 - 78.49%
C-: 69.5 - 73.49%
D+: 67.5 - 69.49%
D: 64.5 - 67.49%
D-: 62.01 - 64.49%

Middle school grade books will be updated by 5:00 P.M. on the first school day of each week. Teachers may issue printed Progress Reports at the parent's request.

#### **Elective Classes**

7th and 8th-grade students can choose between three elective classes running four days per week during the first semester: Art, Competitive Sports/Conditioning, or Leadership. All 6th-grade students will participate in a Study Skills course during the first Semester. In the second semester, all middle school students will switch electives and can choose between four elective courses running four days per week: Art, Competitive Sports/Conditioning, Robotics, or Leadership. Priority for electives, except Leadership, will be given by grade level for choosing

classes, with eighth graders having first choice and sixth graders having the last option. Electives are selected for the semester during the first week of school and the last week of the first semester unless there is a compelling reason or specific request by parents, which the school principal must approve. Electives will count toward students' overall Grade Point Averages.

### **Quarterly Honor Roll**

A middle school student who earns a 3.00 – 3.49 grade point average at the end of each quarter will be eligible for Honors; 3.50 – 3.74 is eligible for Second Honors; 3.75 – 4.00 is eligible for First Honors. All subjects are taken into consideration for the honor roll.

### **Eighth Grade Graduation Awards**

Upon graduation from Grade 8, students will receive Eighth Grade Academic Awards based upon mastery and excellence in each subject. Valedictorian (highest G.P.A.) and salutatorian (second highest G.P.A.) awards are presented to the two students whose cumulative grade point average (rounded to the tenth place) is the highest over their three-year middle school span. All subjects (including Advanced Band) are considered when determining the grade point average for this award. Additionally, eighth-grade students can apply for or be nominated for various scholarship awards.

### **Student Promotion and Retention**

St. Rose Catholic School endeavors to promote every child to the next grade; however, if a student is consistently underperforming and not receiving passing semester grades, the student will not promote to the next level. Students may be held back and not promoted to the next grade level, or the administration may promote them on the condition that they enroll and complete a summer school program in the subject(s) in question. The core subjects under this requirement are math, science, language arts, literature, religion, and social studies. To be promoted to the next grade or to be issued their eighth-grade diploma, students will have to receive a passing grade and have documentation verifying this passing grade from the institution providing the summer school program. These policies are based upon California Education Codes 48070 – 48070.5 and 37252 – 37253.5 regarding promotion and retention, summer school, and other supplemental instruction.

### **Late Work**

Unexcused late work, while not advisable, will be accepted at St. Rose Middle School. Homework is due during the class period and not later in the day. Students may turn in homework one day late but with a maximum grade of 80% of the earned credit. It is the student's responsibility to turn in their homework. Teachers will not give credit for work turned in over one day late.

### **Scholarship and High School Letter of Recommendation Procedures**

Students must submit all letters of recommendation requests in writing to a teacher no later than two weeks before their due date. Please include the following information in this request:

1. For which school, scholarship, or organization is this letter of recommendation to be written?
2. Where can we find information regarding the school, scholarship, or organization?
3. Why do you wish to attend this school or receive a scholarship from this organization?
4. During your time here at St. Rose, for how many years have you participated in or engaged in school activities?
5. Community Service Projects you are or have been involved with.
6. Other services you participate in for the Catholic Church and St. Rose Catholic School.
7. You are or have been involved in any outside-of-school activities, such as recreational/club sports, outside music, drama, choir, art/photography, etc., and for how many years?

This information is beneficial to the person writing the letter. Teachers will give back letters to students in sealed envelopes from the teachers who wrote the letters.

### **Plagiarism, Cheating, Forging**

Plagiarism, cheating, utilization of ChatGPT, copying of schoolwork and allowing others to copy one's work, and the forging of signatures are not permitted at St. Rose Catholic School, and students will be disciplined at the discretion of the teacher and administration. Discipline Notices will be written for any of these infractions. The administration will review the issue, decide how the student is disciplined, and contact the parents.

### **Parent-Teacher Conferences**

Open-forum parent-teacher conferences will occur in mid Fall and mid Spring once families receive first-quarter and third-quarter Report Cards. Parents and students will meet with teachers on a first-come, first-served basis in the Parish Hall. This format will allow parents and students to meet with as many of their child's teachers as possible. All students are strongly encouraged to attend these conferences. Additional conferences may be set up on an "as-needed" basis throughout the school year.

### **Student/Parent/Teacher Communication**

Parents and students with questions or concerns should follow the appropriate chain of contact, beginning with the student contacting the classroom teacher or staff member, the parent contacting the classroom teacher or staff member, and following up with the Assistant Principal or the Principal if necessary. When problems or concerns arise, please remember to make an appointment with your child's teacher rather than attempting to discuss such matters before, after or during class hours. Please respect staff members' privacy by calling them at school only.

### **Teacher Office Hours**

All middle school teachers will have at least one scheduled hour per week for office hours, at least one of which will be thirty minutes before or after school. Additional office hours are available by appointment. Students are encouraged to attend office hours for one-on-one or small group help and are asked to come prepared with any needed materials to utilize their time most efficiently.

### **Eligibility Requirements for St. Rose Extracurricular Activities: Sports & Dances**

1. Students must maintain a cumulative 2.0-grade point average or higher
2. Students may not have an "F" in any class
3. Students must have fulfilled the previous quarter's requirement for service hours.

Students are placed on academic probation if they receive grades below a 2.0-grade point average for the previous grading period. Students in this category will not be allowed to participate (play or practice) in any St. Rose Catholic School athletic event or attend any St. Rose Catholic School dances.

At the midpoint of the following quarter, the administration will review the student's grades, and students will be able to resume activities if they have a 2.0-grade point average or higher and have no "F's."

At two-week intervals, the Athletic Director will communicate with middle school staff to monitor students' grades. If a student has an "F" in a class, the Athletic Director will be notified and will inform the student that they cannot participate in athletics for the following five school weeks. Additionally, the Leadership Coordinator will be notified and advise the student that they may not participate in any dances during that next five-school-week span. At the end of the five-school-week span, the student's grades will be checked to see if they may resume extracurricular activities. Field trips, band, and choir are considered curricular; therefore, the above guidelines DO NOT apply.

### **St. Rose Catholic School Athletics\***

Students who meet minimum eligibility requirements may participate in the following sports:

Fall: Girls Volleyball, Coed Flag Football

Winter: Boys Basketball, Girls Basketball

Spring: Boys Volleyball

\*Students may participate in only one St. Rose team sport per season.

### **School Dance Dress Code**

Girls: Dresses/skirts/dress pants (spaghetti strap must have a non-transparent cover-up, no strapless, the bodice top may not be "low-cut," hemlines or slits on dresses/skirts must be no higher than three inches above the knee.) Nail polish/makeup must be tasteful.

Boys: Collared shirt and dress slacks.

### Detention Policy

Detention is held on Thursdays from 3:00 to 4:00 p.m. in rooms 6-8. Detention is a time of reflection, school improvement, and an incentive to avoid further detentions. Students will sit quietly and respectfully for the first thirty minutes of the period. During this time, they will write a reflective piece that addresses why the student is in detention, what consequences their behavior may have meant to the middle school, what behavior modifications are necessary to stay out of detention, and how their actions were not in alignment with our Student Learning Expectations. Students will not be allowed to work on homework or talk with friends. Students will spend the second thirty minutes helping the school in various ways: trash pickup, office/clerical work, cleaning of classrooms, etc. Students may earn detention for a variety of actions.

The following infractions earn detention immediately:

- Unapproved technology usage
- Inappropriate language
- Class disruption
- Involvement in cheating/forgery/ plagiarizing
- Mistreating/ defacing school property
- Defiance/ willful disrespect
- Other

The following infractions earn detention on the third warning:

- Tardy (Periods 2nd - 8th)
- Uniform/Appearance
- In an unsupervised area or out of sight of yard duty
- Inappropriate/ unsafe/ disrespectful behavior
- Other:

The detention coordinator will email the parents no later than Tuesday of the week detention is to be served.

\*Note: Students are not excused from detention for participating in school extracurricular activities such as band, choir, or athletics.

Should a student fail to appear for detention, they will be assigned detention the following Thursday and additional detention to be served the following Thursday. Failure to make more than two detentions will result in disciplinary action by the principal.

Tardies do not accumulate from quarter to quarter and can only be excused in special circumstances or as the teacher or principal allows.

### **Student Leadership**

The St. Rose Catholic School Leadership aims to promote positive citizenship, encourage high academic standards, foster school spirit, and school/community service. To be eligible for Leadership, all candidates must have a cumulative GPA of 2.0 with no Fs, and conduct must be satisfactory. Students must also not have been on academic or behavioral probation within the last two school years. Students must obtain at least two evaluations from teachers, coaches, or staff members.

### **Service Hours**

Students are encouraged to become true Disciples of Christ in word and deed. Christian service is integral to our faith and understanding of loving our neighbor. This imitation of Christ will be completed by serving at least 20 hours in our community during the school year, which may include service to the school, parish, non-profit organizations, or the wider community. True service does not include payment, and money may not be exchanged for a student's time. Service hours will be tracked quarterly and incorporated into the Religion class grade. To be eligible to play interscholastic athletics and attend school dances, students must have fulfilled the previous quarter's requirement for service hours.

### **Eighth Grade Free Dress**

Eighth-grade students will receive free dress on the third Thursday of every month. Eighth graders must adhere to the St. Rose Catholic School Free Dress Policy listed in the 2022 - 2023 Parent Handbook and Calendar. Students who do not comply with this policy will be sent to the office until appropriate clothes are obtained, and students will lose the privilege of free dress on the following free dress day.

### **Estimated Overnight Field Trip Costs**

Each middle school grade will take a class trip during the school year. Sixth graders will attend the NatureBridge Golden Gate campus at the Marin Headlands; seventh-grade students will attend the NatureBridge Yosemite Campus, and eighth-grade students will go to San Francisco for multiple events. Costs vary year to year; however, tuition/school expenses for these trips will run approximately \$1,500.00 for your child's three-year middle school stay. (Typically, proceeds from the seventh grade Crab Feed fundraiser will subtract around \$450.00 per student off of this total.) 7th-grade students and parents must either fully commit to working on the planning/lead up to the event and working the day/night of the event OR may "opt-out" and be charged the true cost of the 7th-grade trip.

### **Student Lockers**

All students will be issued a locker during the first week of school. During the school day, books, necessary school supplies, and personal possessions are expected to be kept in their lockers with

the locks locked. Students must provide their combination lock, and they will share the combination with the vice principal. Although St. Rose Catholic School attempts to cultivate an environment of integrity and trust, students are asked not to bring large sums of money or valuables to school, believing they can put them in their lockers. All students are responsible for their belongings and are in charge of keeping track of them.

School lockers are the property of St. Rose Catholic School and are used by students for educational purposes. All decorations and alterations inside the locker must be in good taste and appropriate to the ethical code of St. Rose Catholic School. Unauthorized decorations and alterations to the outside of the lockers are prohibited, as the lockers are a permanent part of the building used by the school, the parish, and the public.

### **Cell Phones/Smart Watches/Fitbits**

While cell phones, fitbits, and smartwatches are allowed at St. Rose Catholic School, students who bring them must keep the device "Off" and in their locker during the school day. Cell phone or smartwatch use at any time during school hours (7:30 A.M. - 5:30 P.M.) for phone calls, text or video messages, photos/camera, gaming, or internet usage is prohibited. Cell phones and smart watches may only be used in front of the school after dismissal (2:45 P.M. - 3:00 P.M.) to contact parents or rides.

Violators of this policy will receive automatic detention and immediately relinquish their devices to the Principal. A parent must come to the school to pick up the device. If a student needs to make a phone call during school hours, they will be allowed to place a call from the school office.

### **Cell Phones on Middle School Field Trips**

Middle school students have the privilege of carrying cell phones on school field trips under the following guidelines:

- Texting or contacting parents/guardians will be limited to "free time" for the students (not during meals, program, travel, or instructional times).
- Parents/guardians will provide written consent for their children to have phones on field trips. Chaperones will have the cell phone numbers of all students who have brought phones on a field trip.
- On overnight field trips, phones will be powered off and turned in to chaperones or placed on "silent" at 10:00 PM or 30 minutes before designated "lights out" time. Phones will be charged by chaperones if supplied with a USB cord only and returned to students after breakfast the following morning.
- Phone usage is strictly prohibited in any private area.
- Phone usage will be limited to locations/events that allow the use of phones by student attendees. Usage will be based upon Chaperone and Field Instructors' discretion.

### **Cell Phone Infractions/Disciplinary Consequences**

The following disciplinary means may take place for failure to comply with guidelines:

- Phone usage that does not include a photo or video taking, contacting of parents/guardians, usage during inopportune times, or failure to turn in the phone at the designated time to chaperones will result in the phone being taken away by a chaperone for the remainder of the trip.
- Students with phones without written consent from parents/guardians will have their phones taken away for the remainder of the trip, and students will also receive immediate detention.
- Phone usage in private areas will result in the phone being taken away for the remainder of the trip; a school Discipline Report filed, and possible suspension.

\*St. Rose Catholic School is not responsible for incoming or outgoing content to or from a cellular device.

### **School Planners and School Website**

School planners will be purchased for 6th-grade students. Planners are optional for grades 7 and 8 and are to be purchased by the family. Students are encouraged to write their homework assignments in their planners daily. Writing information on hands, arms, etc., is not permitted and may result in disciplinary action.

All students have access to the school FACTS Website. On this website, students can view homework assignments, projects, and test dates after school during teacher-approved times. Each teacher will maintain a Google classroom site allowing students to follow along. Additionally, many teachers will use the google classroom platform to assign and submit assignments.



## **Agreements for the use of Student Chromebooks (1 : 1 usage)**

### **Basic Information**

- The Chromebook all students in grades 6 - 8 receive is the property of St. Rose Catholic School. These devices are made available to the students as a tool for learning.
- Like other school property annually issued to the students, the assigned Chromebook must be returned to the school during the final week of school, before graduation from 8th grade, or upon withdrawal from St. Rose Catholic School or transfer to another school.
- The Chromebook is meant for student use only. The assigned Chromebook is not meant to be a family computer, gaming device, or used by other family members or siblings in any way that would compromise access by the student.
- The use of the Chromebook is a privilege that can be revoked or limited due to inappropriate usage or neglect of the device.
- Chromebooks must be brought to school each day with a full battery charge. If students leave Chromebooks at home or a device loses charge at school, they are responsible for completing coursework as if their device were present and worked in class. Some work, however, cannot be made up if it is an in-class assignment. Students will receive a “zero” for assignments that cannot be made up.
- Students and families are not allowed to sync the Chromebook with any other device or attempt to jailbreak the device to alter any configurations established by St. Rose Catholic School.
- All Chromebooks may be preloaded with educational software. Our Meraki management system will handle and implement the installation and modifications of any additional applications or operating systems. Students and families are not allowed to install or modify apps or operating systems in any way. Students must keep Google Classroom “notifications” set to “on.”
- Each Chromebook will be individually barcoded for proper device tracking by St. Rose Catholic School. St. Rose Catholic School will also enable the "find my device" feature in settings. Students are required to keep this service "on."
- The student's home screen background must have the student's name displayed.
- Students may be asked to hand over their Chromebook for periodic inspection. Chromebook use and contents will also be monitored remotely by St. Rose Catholic School and our Meraki management system.
- Chromebooks are to be used for educational practices only. Chromebooks may only be used in the classroom while a teacher is present and at the teacher's prompting. Students are not to be on Chromebooks without teacher authorization.

### General Care and Handling Requirements

- Each Chromebook is labeled with a St. Rose Catholic School-issued barcode. This sticker is not to be removed.
- Chromebooks may not be marked on, have stickers placed on them other than the issued barcode, or be altered.
- While at school, Chromebooks are to be secured in the student's locker while not required in class. All school procedures for items left in inappropriate locations will be followed. Families will be charged the full replacement cost of a new device if a Chromebook is lost or stolen.
- Chromebook ports are only for the use of appropriate items (headphones, USB cables, chargers, etc.) being placed in them. The placing of foreign objects in these ports is prohibited. Additionally, nothing should be placed on top of the device.
- Chromebooks are not to be left in unsupervised (unsecured) areas, including but not limited to school grounds, common areas, hallways, parish hall, bathrooms, library, unlocked classrooms, playground, benches, etc. Any device left in those areas is in danger of being stolen, moved, or damaged. If a Chromebook is found in an unsecured area, it will be taken to the office, and appropriate disciplinary action may be taken.
- Food or drink is not to be present around the device.
- Cleaning the Chromebook and screen is acceptable using a dry clean, soft cloth. Microfiber cloth is best. However, any soft cotton or paper fabric will work. Do not use any liquid or spray cleaners on the Chromebook screen.
- Charging cables, headphone jacks, and USB cables are to be inserted and taken out carefully.
- Students and families will be charged for any damage resulting from abuse, mishandling, not following the care and handling requirements or loss of a Chromebook or charger.
- St. Rose Catholic School will issue a loaner device if a student's Chromebook has been sent in for repair. Students will be issued a new Chromebook if the device is deemed unfixable.
- If lost, the student will receive a replacement Chromebook once the replacement cost has been paid to St. Rose Catholic School (Approx. \$300.00). Parents may wish to carry their insurance to protect the Chromebook in cases of theft, loss, or accidental damage. Please consult your insurance/company regarding personal coverage of the device.
- Students will have the same Chromebook for the life of the device in middle school (8th-grade Chromebooks will roll over to next year's 6th-grade class.)

## **School Internet Rules and Expectations**

### **Students must:**

- Respect and protect their privacy and the privacy of others, use only their assigned St. Rose Catholic School accounts, keep passwords secret, and keep personal information offline.
- Respect and protect St. Rose Catholic School's electronic resources by observing all network security practices and conserving, protecting, and sharing resources with other students and school internet users.
- Respect and protect the copyrighted/intellectual property of others, cite all sources appropriately, follow all copyright laws, and use Chromebooks appropriately to assure academic integrity.
- Respect and practice the principles of the community by communicating in ways that are kind, responsible, respectful, and lawful. Devices should only be used for school-related activities, and students are to report any threatening or offensive material to a teacher or administrator immediately. All use of the internet/St. Rose Catholic School network should further the student's education and enrich the student's educational resources.
- Only use their device with the permission of their instructor.

### **E-mail Usage:**

- The primary purpose of the St. Rose Catholic School student electronic mail system (Gmail) is for students to communicate with their teacher(s), school staff, and fellow students to collaborate on school activities. Students cannot communicate with those via email outside of the St. Rose Catholic School ecosystem. Students are responsible for appropriate and respectful behavior while using school email, just as they are in a classroom or a school hallway; your teachers will demonstrate and communicate expectations and instructions for proper use. Access to email is given to students who agree to act in a considerate and responsible manner; access is a privilege – not a right and will be suspended for improper use.
- Students are responsible for messages sent from their accounts. Students will not use email to bully, harass, or threaten other students or individuals. They will report any unusual activities such as "spam" communications, obscene emails, or any unauthorized communication to a teacher or school administration.
- Students will not use email to send chain letters, viruses, or hoaxes to other students or staff. All email accounts are filtered; messages containing inappropriate language or content will be flagged. St. Rose Catholic School provides student email and is school property; the school reserves the right to archive, monitor and/or review all use of its

email system, and users should not have any expectation of privacy in an electronic message created, sent, or received on the St. Rose Catholic School email system.

- Student email accounts will be removed from the system after graduation or upon exiting St. Rose Catholic School; disciplinary action will be taken due to violations of these rules; or, if necessary, St. Rose Catholic School, at its discretion, may close accounts at any time.

### **Cyber Bullying:**

- Cyberbullying is bullying through an online service such as email, chat room, discussion group, or instant messaging; or mobile phone technologies such as short message services (SMS). It may also include the inappropriate use or distribution of images, videos, or audio of another person. If students accidentally access inappropriate content, they should inform their teacher quietly. Students should not access chat rooms or social networking sites not moderated or approved by St. Rose Catholic School and should never give out personal details over the Internet.
- Cyberbullying at school or on school-owned devices will not be tolerated. Students must notify their teachers immediately to deal with the situation.
- Students being cyberbullied on personal devices away from school grounds should notify their parents as soon as possible. Parents may notify school administrators and present evidence of cyberbullying. School administration will then notify the families of those involved in the cyberbullying as part of the school's mission to partner with parents.

### **No Expectation of Privacy:**

- Students have no expectation of confidentiality or privacy concerning using any St. Rose Catholic School technology, regardless of whether that use is for school-related or personal purposes other than as specifically provided by law. Without prior notice or consent, the school may log, supervise, access, view, monitor, and record student technology use at any time for any reason related to the operation of St. Rose Catholic School. This may include but is not limited to the monitoring of software that allows the school to view the screens and activity on student mobile devices.

### **Content Filter:**

- St. Rose Catholic School utilizes an Internet content filter that complies with the federally mandated Children's Internet Protection Act (CIPA). All mobile devices, regardless of the physical location at school, will have all Internet activity filtered and monitored by the school.

- Parents, not St. Rose Catholic School, supervise student internet usage while not at school. The filtering services that St. Rose Catholic School provides are only available while on campus. Parental control software can be installed upon parent request to limit access to the internet. Please contact the school if you want more information about this software.

### **Appropriate Uses and Digital Citizenship:**

- School-issued mobile devices should be used for educational purposes, and students are to adhere to the St. Rose Catholic School Technology Use Agreement and all corresponding administrative procedures at all times.
  - Chromebooks remain closed until a teacher directs students to open them up.
  - Online gaming, except for teacher-approved educational games, is not permitted.
  - The use of Google chat is not permitted unless directed by a teacher.

While working in a digital and collaborative environment, students should always conduct themselves as good citizens by adhering to the following:

- **Respecting oneself:** Students will show respect for themselves through their actions. If necessary, they will select appropriate online names and will use caution with the information, images, and other media posted online. Students will carefully consider any personal information about their life, experiences, or relationships that they post. They will act with integrity, including staying on task and not visiting non-related websites and games/videos/content. If students are observed using the device for non-related websites/games/videos/content, they will be given a detention warning and immediate detention as deemed appropriate by the classroom teacher.
- **Protect Yourself:** Students will ensure that the information, images, and materials they post online will not put themselves or others at risk. Students will not publish personal details, contact details, or a schedule or location of their or classmates' activities. Students will report any attacks or inappropriate behavior directed at themselves while online and will protect passwords, accounts, and resources.
- **Respect Others:** Students will show respect to others and will not use electronic mediums to antagonize, bully, harass, or stalk people. Students will show respect for other people in their choices of websites. They will not visit sites that are degrading to themselves or others that are racist, sexist, derogatory, or inappropriate and will not enter other people's private spaces or areas.

- **Protect Others:** Students will protect others by reporting abuse, not forwarding inappropriate materials or communications, and avoiding unacceptable materials and conversations.
- **Respect Intellectual property:** students will request permission to use copyrighted or otherwise protected materials. They will suitably cite all use of websites, books, media, etc. and will acknowledge all primary sources. Students will validate information while using and abiding by the fair use rules.
- **Extracurricular Activities:** Teacher/field trip leaders/coaches/club leaders for school-related activities may accept or deny the usage of Chromebooks on trips or at events.

### **Technology Support**

- Periodic updates will be available for upgrade. Additionally, operating system updates will also be available.
- If students have problems with the Chromebook, stop using the device and ask for help from a St. Rose Catholic School employee. If they cannot fix it, St. Rose Catholic School will have the school I.T. company troubleshoot the device.
- All content pushed onto Chromebooks will be remotely added to the Meraki Management system, which will be preinstalled on the Chromebook.

### **Consequences of Technology Misuse**

- St. Rose Catholic School detention policy will be followed for minor infractions (detention warning: device open when not instructed, online gaming not approved by staff, etc.) and blatant infractions (immediate detention: consistently not following directives, immoral or unethical online searches, etc.)
- Loss of Chromebook for a period of time or more restricted controls
- Suspension
- Expulsion

## **Chromebook Release Form**

Please check off to confirm that you received the following on \_\_\_\_\_ (date of distribution):

\_\_\_\_\_ 1 Chromebook #: \_\_\_\_\_

\_\_\_\_\_ 1 Charger

### **Student Agreement**

Chromebook and chargers will be returned to St. Rose Catholic School during the final week of school before they graduate from 8th grade or upon withdrawal from St. Rose Catholic School or transfer to another school. My family will be charged for missing, damaged, or defaced equipment or cables.

- I have read and understand the full Agreement for using Student Chromebooks.
- I agree to abide by the General Care and Handling Requirements, the School Internet Rules and Expectations, and Basic Information.
- I understand that I may lose my Chromebook or have restricted use of my device due to inappropriate behavior, and I agree to abide by all consequences of misuse of the St. Rose Catholic School-issued Chromebook.
- I understand that all Chromebooks may be seized and inspected without notice.
- If a family does not purchase optional insurance and a Chromebook is broken, the family will be billed \$300.00 for the Chromebook and \$25.00 for a charger.

By signing below, I agree to the expectations and procedures detailed above in the Agreements for using Student Chromebooks (1 : 1 usage).

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### **Parent Agreement**

- I have read and agreed to the Agreement for the use of Student Chromebooks.
- I understand the procedures and requirements to which students must comply as outlined in the agreement.
- I accept responsibility for any damage that may result from my child's use of the Chromebook, which may reach up to the full \$300.00 replacement cost and a \$25.00 replacement cost for a lost/damaged charger.
- I am aware that optional insurance may be purchased through Worth Avenue Company to cover the loss or breakage of the device.
- I understand that my child may lose or have restrictions set upon his or her Chromebook privileges.

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## Middle School Supply List

The following supplies are expected to be on campus and at the student's disposal from the first day of school to the last. Student backpacks must be able to fit in a school locker.

As supplies are used, they must be replenished and on hand at all times.

### General Material:

- medium canvas pencil pouch
- 1 package of red pens
- 1 package of blue or black pens
- 1 box #2 pencils or mechanical pencils with lead and good erasers
- 12-inch ruler
- 1 protractor
- 1 pkg. medium size square Post-Its
- 1 package of 8 indexes (tab) dividers
- 1 large pkg. binder paper
- 1 small dry-erase board (approximately 8 ½ x 11") and eraser (dark cloth of sock is fine)
- 250 3x5" ruled index cards
- 1 six-pack package of glue sticks
- 2 large boxes of facial tissue
- 1 set of colored pencils
- 1 five-piece set of colored highlighters
- 1 six-pack of expo low odor black fine point dry erase markers
- 1 two-inch 3 ring binder
- 1 set of coloring markers
- 1 pair of scissors
- Corded headphones
- Combination Lock for school locker, the combination will be given to the middle school cluster chair
- Student Planner (7th and 8th grade only; the school will provide 6th for Study Skills curriculum)
- A Chromebook case or protective sleeve with handles

\*Additional materials may be required during the year for specific projects

Subject Specific Material: in addition to "General" materials

### P.E.:

- "roll-on" deodorant
- 2 sets of P.E. clothes will be available for purchase through JCarroll
- Water bottle



Science:

- Safety goggles
- 12" ruler with metric measurements (cm/mm)
- Loose leaf/hole punched graph paper
- Safety Goggles

Math:

- Calculator
- Loose leaf/hole punched graph paper (Math 8 stu

English Language Arts/Literature:

- 1 college-ruled spiral notebook, 8 ½ x 11" - NOT a composition notebook.
- Notecard box or packet for holding note cards
- 1 package of Post-It flags, 0.5" size
- Returning 7th & 8th Graders: *Write Source 2020 Manual*
- Handled tote bag to carry class-specific materials

Religion:

- 1 marble composition book, college ruled 100 sheets.
- Duct tape
- Contact Paper

**\* Please do not write anything on your notebooks before the first day of school as teachers will ask students to set up their notebooks in a specific manner.**

## **St. Rose Catholic School Middle School Handbook**

### **PARENT HANDBOOK AGREEMENT 2023 - 2024**

We have read the St. Rose Catholic School Middle School Handbook and discussed it as a family. We agree to abide by the rules, regulations, and policies outlined in this handbook.

**PLEASE PRINT STUDENT NAME (S):**

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**SIGNATURES:**

Parent / Guardian signature: \_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE RETURN THIS FORM TO YOUR CHILD'S HOMEROOM TEACHER BY  
SEPTEMBER 1, 2023. REPORT CARDS WILL NOT BE DISTRIBUTED UNTIL THE  
SCHOOL HAS RECEIVED THIS DOCUMENT.

