



SAINT ROSE
CATHOLIC SCHOOL

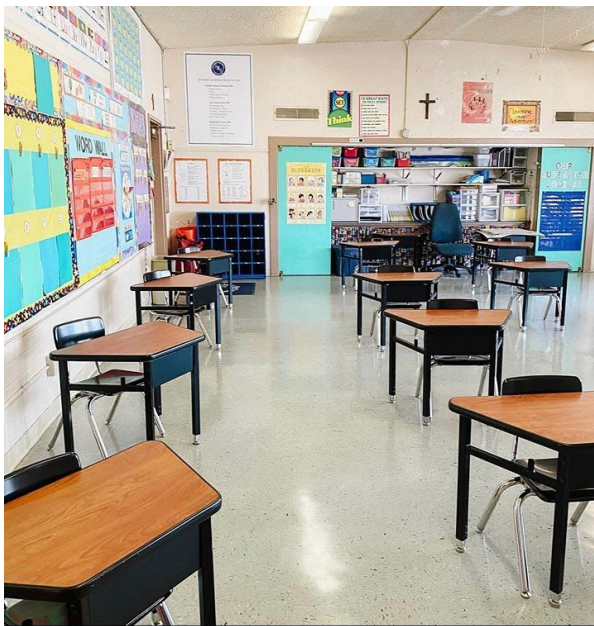
Pursuing excellence in faith, knowledge, and virtue.

September 2, 2020,

St. Rose Catholic School Community,

We are officially less than a week away from welcoming our K - 2nd-grade students back onto the St. Rose Catholic School campus! We are so excited to see your children back at school for in-person learning. Between today and Tuesday, there is still plenty for myself and my staff to prepare for students' return. As a reminder:

- **Tuesday, September 8: K - 2nd-grade students will physically return to school to resume in-person instruction.**
- **Monday, September 14: 3rd - 6th-grade students will physically return to school to continue in-person education.**



- **To be determined: 7th and 8th-grade, students will physically return to school to resume in-person instruction.**

ALL STUDENTS WILL CONTINUE TO DISTANCE LEARN UNTIL THEIR STATED DATE OF RESUMING IN-PERSON INSTRUCTION. Additionally, there is preparation on the parental side of things.

In this newsletter, I want to remind families of their "to do" to-do before having children return to campus, update you on preparations for students' return, and discuss our transition from Beehively to Facts for our website and student information systems, and much more.

"Optional" Distance Learning Program

As mentioned in previous communications, St. Rose Catholic School will offer an "Optional" Distance Learning program that will run concurrently with our children receiving in-person instruction. **This program is designed solely for those families who are not comfortable sending their child(ren) back to school for health and safety reasons.** Please see the attached document for this plan; however, I will highlight some main points:

- This program's intent is for those who are not comfortable with sending their child(ren) to school for health and safety reasons to have a way to receive the school curriculum still. This program will be offered until a vaccine is widely available, until COVID - 19 is no longer a pandemic, or until we are at the point where COVID - 19 restrictions are no longer in place.
- Students who opt into this program will receive the same instruction as the in-person group is receiving as most lessons will be live-streamed home. These students will follow the classroom schedules of the in-person children and not the schedules or minutes listed in our 2020 - 2021 Distance Learning Plan. Additionally, extra support from home will be necessary, particularly with younger children.
- While curricular activities will follow along with the live class, the St. Rose Catholic School experience and student engagement will differ.
- Families are committing to this program until they feel comfortable sending their children back to in-person instruction. This program is not designed, nor will it allow families to choose to send their children to school some days and opt in to this program on other days.
- This plan was put into place by balancing a reasonable workload for faculty and staff with an appropriate distance learning program. It is anticipated that the regular workload placed upon staff is already much higher than usual due to regulations, restrictions, and protocols placed upon schools as they follow their operations plans approved in the Waiver to Resume In-Person Instruction process.

If you are thinking about or planning to utilize this program, please read the entire attached document and sign and return the agreement form either in person or electronically. Please contact Michelle Machado in the school office before 3:00 on September 4 to enroll.

Facts Management Company

On Thursday, September 3, St. Rose Catholic School will transition its web hosting and Family Information Portal over to the Facts platform. Many of you have already had experience with Facts through the tuition management system or the financial assistance program. The final two pieces of the puzzle will come together tomorrow in our website and family portal. What does this mean for you?

- **Our website URL will not change; it will merely have a new and improved look.**
- **Our family portal (which is where you will be able to access student grades, teacher pages, etc. much like you previously did with Beehively) will require you to register. Please follow the steps on the "Accessing Family Portal" sheet at the end of this newsletter.**

Just a note on this: as Facts is new to us and we are trying to get this launched with the additional work of balancing distance learning and re-opening our K - 6th-grade classes, we have not yet been able to grant the students access to the portal. For the time being, they will need to access the portal through your account that you will set up for them to monitor their progress/grades, etc. Once students can access the portal, we will follow up with families.

FAQ's

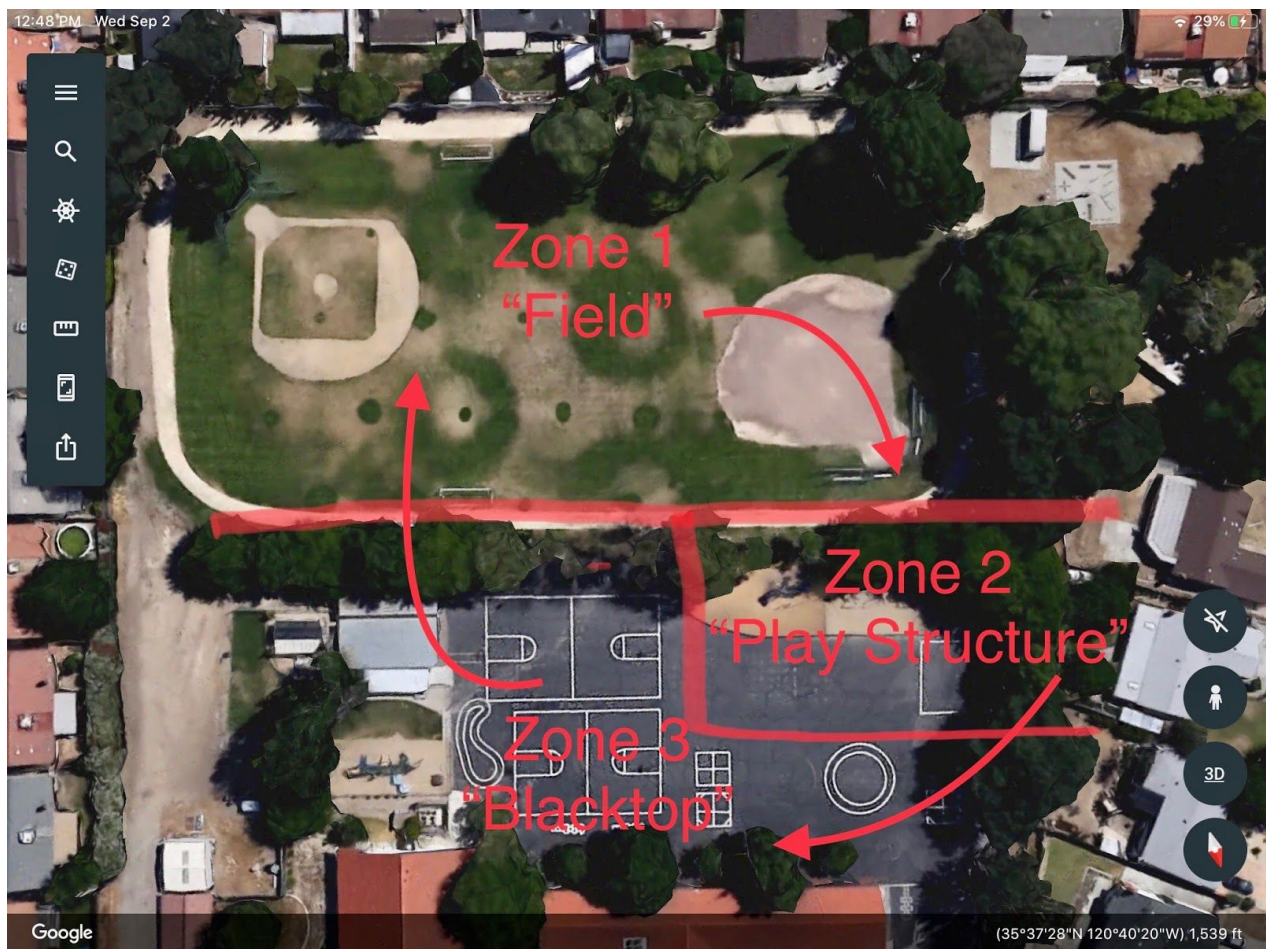
Some questions have come our way that I would like to address as a group. Please feel free to reach out to my office staff or me if you have any further questions.

Regarding face coverings/shields: Yes, coverings (masks) are mandatory for children in 3rd grade and above and recommended for children from two years old through 2nd grade.

- **Face Shields:** May only be worn by students two years old through 2nd grade. However, students in 3rd grade and above may wear face shields **if they have a medical exemption from a doctor**, which exempts them from wearing a face covering. Face shields may be worn by staff for pedagogical or developmental purposes.
- **Face Coverings:** There will be no "uniform" face covering. Please send your child in what they feel comfortable wearing (at least as comfortable as possible); however, err on the side of caution if the mask has designs or wording. **Please abide by our school protocols for modesty and our philosophy and refrain from sending children in masks that make political or potentially divisive opinions apparent.**

Regarding social distancing: St. Rose Catholic School staff will make every effort to have an environment conducive to social distancing.

- Classrooms have been set up with desks and tables that are at or near the 6-foot mark.
- Hallways have been lined with arrows and signs pointing out traffic flow. Additionally, students will have lines on the blacktop to stand on to line up for class.
- Teachers who are hosting larger student populations have been busy at work building "sneeze" guards to protect themselves and children better.
- Bathroom and handwashing rotations have been set, so ideally (unless it is urgent), only students from one class are in the restroom at a time.
- Our recess and lunch times on the playground have been altered so that only three classes are on the yard at the same time. Each class will have a "zone" to play in, and zones will rotate on a daily basis. These zones will be broken down into three sections (field, play structure, and blacktop).



Regarding the Sparrow.org site: Question 3 on the self screening site asks “Have you traveled internationally or outside of the state in the last 14 days?” As of this writing, California does not have a quarantine period for families coming from out of state as some states require. This website is not specific to California, thus for the purpose of this screening, you may answer “No” to that portion of the question. Out of country travel and close contact with someone diagnosed with COVID - 19 still apply.

Regarding knowing what to do with our children if they are "sick" or exhibiting symptoms:

This is what I consider one of the two most vague or grey areas when it comes to our required protocol. As you may be aware, many of the [symptoms of COVID - 19](#) are similar to common issues. I can firmly state that I have had a headache or fatigue virtually every day for the past month (and am negative for COVID - 19 as myself and all of my staff will have been tested within the last few weeks before opening our doors).

I have spoken to multiple health care professionals, and our public health director and I have gathered that it is understood that COVID - 19 symptoms are similar to common issues we may all have. **The delineating line (and what I am referring to as the grey area) is "to what extent a person exhibits these symptoms above and beyond what is normal for that person".** As you will all be self-screening your children on the Sparrow.org site, ask yourself that question: "to what extent does my child exhibit these symptoms above and beyond what is normal for him/her". You know your children much better than we do and know of all of their idiosyncrasies. **On the other hand, it is my and my staff's duty to send a child for pickup if we believe that they exhibit symptoms above and beyond their ordinary. The one firm**

item is 100.4 is a firm cutoff. If your child(ren) tests 100.4 or higher, they will immediately be sent home/not admitted to the school in the morning.

If you were to look at our extensive operations plan, it might be hard to fully understand and explain the school's protocol if a child has to be sent home. **To simplify what my staff and I will have to follow, I would like to offer the following:**

- **If a student tests COVID - 19 positive with symptoms:**
 - We will contact the SLO County Public Health Department for guidance.
 - They most likely will have the class or cohort that the child belongs to (and possibly siblings classes) transition to distance learning for 2 - 5 days. This period allows them time to better understand the COVID - 19 situations impacting the school and for custodial staff to clean and disinfect affected areas.
 - The student may not return to in-person instruction until:
 - They have had 24 hours without a fever and without using fever-reducing medication.
 - Symptoms have improved AND EITHER:
 - Ten days have elapsed since symptoms started OR
 - They have received two negative COVID - 19 tests in a row administered at least 24 hours apart.
- **If a student has tested COVID - 19 positive without symptoms:**
 - We will contact the SLO County Public Health Department for guidance.
 - They most likely will have the class or cohort that the child belongs to (an possible siblings classes) transition to distance learning for 2 - 5 days. This will allow them time to better understand the COVID - 19 situations impacting the school and for custodial staff to clean and disinfect affected areas.
 - The student may not return to in-person instruction until:
 - Either ten days have elapsed since COVID - 19 test OR
 - They have received two negative COVID - 19 tests in a row administered at least 24 hours apart.
- **If a student has been exposed (exposure dates start 48 hours before the symptoms started) to a close contact who is COVID - 19 positive (close contact is defined as "being within 6 feet for a 15 minutes or more"):**
 - The student may not return to in-person instruction until they have self quarantined for 14 days from the date of exposure.

The guidelines stated above are essentially the "Cliff's Notes" version of what our county guidelines state we will follow in a COVID positive case. **If your child is ill, not feeling well, sick, suspected to be sick, etc. please do not send them to school this year.** As a parent, I understand that sometimes your child may wake up not feeling good; however, they are not genuinely sick, so you send them to school. For the sake of everyone this year, keep them home. If a child comes to the office this year not feeling well (headache, stomach ache, just not feeling 100%, etc.), you will immediately be called to pick them up. It is a social responsibility to keep your children home if they don't feel well.

Old Items

8:00 A.M. Mass: St. Rose of Lima Parish will be holding morning Mass daily at 8:00 in the parking lot. As school begins at 8:00, we have made some alterations to our parking lot traffic flow and parking until we are allowed to host Mass inside the church. Please be aware of this and view the picture below for information on school parking, traffic flow, and student intake. Please do not leave the parking lot until your child(ren) has passed through the student intake and entered the campus.



Resources: While links to these items are in the 2020 - 2021 School Operations Plan, I wanted to remind you of the following health and safety protocols by providing you with the following links:

- [Symptoms of COVID - 19](#)
- [CDC Hand-washing Guidance](#)
- [Current List of COVID - 19 Testing Sites](#)
- [CDC Criteria to Discontinue Home Isolation](#)
- [Use of Face Coverings](#)
- [Social Distancing Recommendations](#)
- [CDC Guidance on What To Do If You Are Sick](#)
- [CDC Guidance for People Who Are at Increased Risk for Severe Illness](#)

Please remember to review and support the information that is listed in these links.

Extended Care: Extended care is anticipated to be available daily beginning on a TBD date in late September and will be open from 3:00 - 5:30 on regular days and 12:15 - 5:30 on most minimum days. Due to COVID - 19 and current health and safety protocols, extended care will be limited to 18 children per day. School families with children in grades K - 6 will be sent a Sign-Up Genius link to register their children in extended care. Registration will be on a month to month basis, and families will be billed at the regular hourly extended care rate (\$7.00 per hour for the first child, \$12.00 per hour for families with more than one child). Families will be billed the full 2.5 hours of extended care if their child(ren) does not show up to extended care on a day that they have signed up for the program.

- The new guidance came out last week on August 25, 2020, regarding Guidance of Small Cohorts/Groups of Children and Youth:
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx> Our Diocesan Legal Team is looking into what these new regulations mean concerning Extended Care programs.

Parent/Family "To Do" List

I realize that there may be communication overload from school right now and perhaps at other times of the year. I would always prefer to over-communicate rather than under-communicate. I'll try to make a **"quick glance to do" list for you** during these stressful times. Before your children returning to campus, please make sure you have completed all of the items on this "to do" list:

- If you have not already done so, **read and review the Updated 8/24/2020 School Operations Plan**. Just be prepared, it may put you to sleep!
- Bookmark or "make an app" of the [Sparrow Health Screening Self Assessment](https://www.sparrow.org/occhealthscreening):
<https://www.sparrow.org/occhealthscreening> I would recommend making it an "App" on your phone:
 - From Safari (I couldn't get this to work on Chrome): go to the website listed above.
 - On your browser, click the box with an arrow coming out of it.
 - Scroll down on your options to "Add to Home Screen."
 - Title the website (which will name your app icon) whatever you would like
 - Click "Add" when prompted to "add to the home screen."
 - The "App" should now be on your home screen.
- **Register for the Family Portal on Facts.**
- **Complete and return upon your child(ren) resuming in-person instruction the following agreements if you have not already done so:**
 - Family Handbook Agreement
 - Diocese of Monterey Permission for Online/Livestream of Instruction
 - 2020 - 2021 St. Rose Catholic School Operations Plan agreement
 - Middle School Handbook (6-8th grade families)
- Put together your child(ren)' **Emergency Packet(s)** and send those with your child(ren) on their first day of resuming in-person instruction.
- **If interested in our "Optional" Distance Learning program, communicate with Michelle Machado by 3:00 on Friday, August 4, your family's desire to utilize it.**

Once again, thank you for your support and belief in St. Rose Catholic School. I will continue with my commitment to update and communicate with all families.

A handwritten signature in black ink, appearing to read 'T. Knable', with a stylized flourish at the end.

Trevor Knable

Accessing Family Portal

FACTS Management gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

FACTS Family Portal is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework and report cards, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary.

Here's how to access our easy-to-use **Family Online**:

- In Chrome, Firefox, Safari, or Internet Explorer go to www.factsmgt.com and click **Parent Login**, then select **FACTS Family Portal (ParentsWeb)**.
- Type the school's **District Code** **STR-CA**
- Click **Create New Family Portal Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your login. The link is active for 6 hours.
- From the email, click the link to create your Family Portal (ParentsWeb) login.
- A web browser displays your **Name** and **FACTS SIS Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.

Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	cjohnston	*****	*****
Save User Name and/or Password				

- Click **Save User Name and/or Password**.
A message displays at the top of the browser, "**User Name/Password successfully updated.**"

User Name/Password successfully updated.				
Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	cjohnston	*****	
Save User Name and/or Password				

- You may now log in to Family Portal using your new user name and password.
- Family Portal allows you to access:
 - o Student attendance and daily grades
 - o Progress reports, reports cards and transcripts
 - o Lesson plans and homework
 - o School events and lunch calendar

This video was created as an introduction to Family Portal for parents.

If you would like to embed this video in a presentation or email to parents, [please use this link](#).

The password to view this video is **Portal**.

